

Conway Township

Regular Meeting

July 16, 2019

7:00 p.m.

AGENDA

Call to Order and Pledge of Allegiance

Roll Call

Consent Agenda Approval

1. June 11, 2019 Board Minutes
2. Planning Commission Minutes
3. Zoning Administrator Report
4. Financial Report
5. Disbursements/Payroll Report/Budget Report
6. Cemetery Minutes
7. Credit Card Statement
8. Township Attorney Invoices
9. Hall Rental Report
10. Recreation Report
11. Fire Authority Minutes - none
12. Trustee Report - none
13. Supervisor Report – none

Approval of Board Meeting Agenda

Call to the Public

Communications

Old Business

New Business

14. Insurance Review
15. Cell Phone Service
16. Records Retention
17. Computer Upgrades
18. Approval for Planning Commissioners to attend MTA Training
19. Master Plan link to Cemeteries
20. Board of Review Alternate

Board Member Discussion

Call to the Public

Adjournment

CONWAY TOWNSHIP POLICY No. 7

PUBLIC COMMENT AND CONDUCT POLICY

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a person shall be designated to express the group's concern. A maximum of three speakers may speak on the same subject unless otherwise allowed by a vote of the majority of members of the Board present. The Board may direct other persons to submit comments to the Board in writing in the same manner as designated above.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

These minutes are subject to approval at the July 16, 2019 meeting

REGULAR MEETING

June 11, 2019

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Supervisor Rife called for a moment of silence in honor of the passing of Clerk Todd Anderson.

Present: Parsons, Rife, Grubb. Absent: Kreeger

Motion to approve the consent agenda. Motion by Parsons. Support by Grubb. Motion approved. Included in the consent agenda: May 21, 2019 Board Minutes, Zoning Administrator Report, Financial Report, Disbursements/Payroll Report, Budget Report, Cemetery Committee Minutes, Credit Card Statement, Township Attorney invoice, Recreation Report. Trustee Report, Motion approved.

Motion to approve the board agenda. Motion by Parsons. Support by Grubb. Motion approved.

Kreeger arrived at 7:08.

Deputy Clerk to investigate further document management options

Cemetery Advisory Committee Chair Whitt presented certificates of appreciation to the Nogafsky children for helping place flags on the veteran's graves.

Motion to appoint Jeff Klein to the Cemetery Committee. Motion by Parsons. Support by Kreeger. Motion approved.

Motion to appoint Ed Adams to the Cemetery Advisory Committee. Motion by Parsons. Support by Kreeger. Motion approved.

Motion to collect summer taxes for 2019 for Fowlerville Schools. Motion by Parsons. Support by Kreeger. Motion approved.

Motion to appoint Catherine Anderson as Clerk. Motion by Grubb. Support by Parsons. Motion approved.

Anderson was duly sworn at 7:45 p.m. and seated.

Motion to adjourn at 8:03. Motion by Kreeger. Support by Parsons. Motion approved.

Catherine Anderson, Township Clerk

Elizabeth Whitt, Deputy Clerk

Conway Township Planning Commission Meeting Minutes

June 10, 2019

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
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Attendees	<ul style="list-style-type: none">• Public: Three attendees from the public.• Township Board Members: Larry Parsons, Trustee present• Planning Commission Members present: George Pushies, Londa Horton, Mike Stock, Chuck Skworsk, Keith Wasilenski. Caleb Jenkins absent.• Planning Commission Members absent: 1• Zoning Administrator, Todd Thomas, present• Attorney, Abby Cooper, present	
Call to Order and Pledge to Flag	<p>Chairperson Mike Stock called the Conway Township Planning Commission meeting to order at 7:00pm and led in the Pledge of Allegiance. He called roll call. All present except for Caleb Jenkins.</p> <p>The next meeting is July 8, 2019 at 7:00pm.</p>	
Minutes from last meeting	<p>Larry Parsons moved to approve the minutes of the May 13, 2019 meeting. Second by Keith Wasilenski. All in favor. Motion passed.</p>	
Communications	<ul style="list-style-type: none">• Event barns are not accessory uses within ag districts, mentioned Mike Stock.• MTA - farmland, (part of open space preservation PA116), may be used for solar panels.• MTA – old public records cannot just be disposed. There is a process through the state in the Department of Technology Management and Budget you must go through.• Larry Parsons mentioned that we should no longer have a sign-in sheet. It may continue to be optional. Rick Kreeger mentioned unless attendees speak, it is not mandatory the attendees sign-in and they may be anonymous if they so choose.	
Call to the Public	<ul style="list-style-type: none">• Rick Kreeger asked for the rationale regarding Site Plan Reviews for the increase in number of copies and extending more days for reviews?	
Public Hearing	<ul style="list-style-type: none">• Opened Public Hearing at 7:12pm and Rick Kreeger mentioned he thought we didn't need more copies for Site Plan Reviews. Dennis Bowdoin mentioned he thought the additional review copies were required. Mike Stock closed the Public Hearing at 7:14pm.	

Conway Township Planning Commission Meeting Minutes

June 10, 2019

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
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Old Business	<ul style="list-style-type: none"> Send changes to the zoning ordinances on to the County Planning Office – Abby and Mike. Also, changes to zoning ordinances goes to surrounding townships, mentioned Dennis Bowdoin. Larry Parsons moved we recommend approval and forward ZO changes to the required agencies. Chuck Skwirsk second. All in favor. Motion passed. Continue on with zoning revision discussion on things such as; wedding barns and solar panel size for structures and accessories – it's a percentage of lot coverage for Locke township, for example. Solar panels are accessories. Todd Thomas recommended we secure a planning consultant for this issue as we would have to measure side and back area from the primary structure. This would require a mortgage survey. Let's work with what we have, recommended Larry Parsons. We are currently at 1000 sq. ft. for the size of the solar panels. 	Abby and Mike to send changes to ZO to County Planning Office. Londa to send to surrounding townships.
New Business	<ul style="list-style-type: none"> Todd Thomas gave the Zoning Administrator report. Seven land use permits were issued for this month. George Pushies recommended the Split Committee take care of business at that level and not require applicants to come back before the Planning Commission. ZO 16.06a approvals need to be deemed at the Split Committee level. It was agreed that Abby Cooper needs to review verbiage and add it to the list of zoning changes. 	Abby to review verbiage of ZO 16.06a
Update from the Board and Split Committee	<p>Larry Parsons gave an update from the Township Board.</p> <ul style="list-style-type: none"> Clerk, Todd Anderson passed away. Next Township Board meeting is June 11 at 7pm. <p>Todd Thomas to give Property Split Committee updates going forward.</p>	Todd to give Property Split Committee updates
Call to public	-0-	
General Discussion	The Planning Commission expresses their sincere condolences to the family of Todd Anderson.	
Adjournment	Mike Stock made a motion to adjourn at 8:03pm. Second by George Pushies. All in favor. Motion passed.	

Conway Township Planning Commission Meeting Minutes

July 8, 2019

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
Attendees	<ul style="list-style-type: none"> Public: Two attendees from the public. Township Board Members: Larry Parsons, Trustee present Planning Commission Members present: George Pushies, Londa Horton, Mike Stock, Keith Wasilenski, and Caleb Jenkins. Planning Commission Members absent: Chuck Skwirsk. Zoning Administrator, Todd Thomas, present. 	
Call to Order and Pledge to Flag	<p>Chairperson Mike Stock called the Conway Township Planning Commission meeting to order at 7:00pm and led in the Pledge of Allegiance. He called roll call. One absence: Chuck Skwirsk.</p> <p>The next meeting is August 12, 2019 at 7:00pm.</p>	
Minutes from last meeting	<p>Larry Parsons moved to approve the minutes of the June 10, 2019 meeting. Second by George Pushies. All in favor. Motion passed.</p>	
Communications	<ul style="list-style-type: none"> “Hot topics” for the MTA training workshop is available, Mike Stock mentioned. Larry Parsons is to ask for blanket approval for this training at the next Board meeting. Handy Township just created their solar ordinances, mentioned Larry Parsons. 	<p>Larry Parsons to seek Board approval for Commissioners to attend the MTA training for upcoming “Hot Topics” workshop</p>
Call to the Public	<ul style="list-style-type: none"> Bob Carusi presented the Commissioners a paper outlining grants for the internet of \$20 million available in under-served areas of the state. 	
Old Business	<ul style="list-style-type: none"> Mike Stock signed first round of seven zoning revisions and it went to Livingston County Planning Commission. Continued reviewing zoning revisions. <ul style="list-style-type: none"> Wedding Barns – There is a <u>Michigan Planner</u> article on ‘Protecting the Rural Character,’ by John Enos, our former Master Planner. It can also include new builds wedding barns, mentioned Mike Stock. It must be on a paved road and a certain distance from neighbors, commented Larry Parsons. Mike Stock to work with attorney, Abby Cooper, on some draft verbiage for wedding barns distinguishing between commercial use or personal use. Article 6, section 6.06E pertaining to accessory buildings and structures then the number allowed is; <ul style="list-style-type: none"> If 2 acres or less you are only allowed one attached garage or accessory building or structure and one detached garage or accessory building 	<p>Mike Stock to work with Abby Cooper on draft verbiage for wedding barns and accessory structure percentages and definition of yard.</p>

Conway Township Planning Commission Meeting Minutes

July 8, 2019

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
	<p>and structure.</p> <ul style="list-style-type: none"> ▪ If greater than two acres the number of accessory buildings and structures shall be regulated by the maximum coverage requirements of Section 6.06(l) unless accessory buildings and structures are for active agricultural conduct and are eligible for an agricultural waiver under 6.06(f) ▪ Section 6.06 (l) regarding maximum coverage. On all Residential zoned lots and Agricultural Residential zoned lots of greater than two acres, the combined square footage of all accessory buildings, structures and uses, excluding swimming pools, may occupy a maximum of twenty percent of the total yard area. ▪ The percentage of lot coverage is what many townships are using, mentioned Mike Stock. Less than 2 acres – 30% of lot coverage and more than 2 acres is a 15% of lot coverage, for example in Deerfield township. Mike Stock to have Abby Cooper add it to her list of definitions. Section 6.06a is also mentioned. Todd Thomas commented to exclude swimming pools, for example. Combine sections to make verbiage clearer, suggested George Pushies. Parcel area versus yard area needs to be discussed, commented Larry Parsons. Page 22 in Article 2 defines yard, commented Mike Stock. 	
New Business	<ul style="list-style-type: none"> • Todd Thomas gave the Zoning Administrator report. He issued five land use permits and four were for new homes. 	
Update from the Board and Split Committee	<p>Larry Parsons gave an update from the Township Board.</p> <p>Todd Thomas gave Property Split Committee update.</p>	
Call to public	<p>Dennis Bowdoin commented that a wedding barn on M-52 had no requirement for bathroom facilities and they catered-in. They use port-a-potties.</p>	
General Discussion	<p>Larry Parsons informed Commission that Carlisle Wortman agreed to complete Cemetery Plan as part of the Master Plan. Dennis Bowdoin commented that the former Cemetery Committee had a fairly straightforward plan request to include in the Master Plan.</p>	

Conway Township

8015 N. Fowlerville Road

PO Box 1157

Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533

From: Todd Thomas Conway Township Zoning Administrator

To: Conway Township Board of Trustees

Subject: Zoning Administrator report

Land use permits issued June 2019

Hornberger	Sherwood rd.	L.U.P. # 021-019	new home
Trent	Fowlerville rd.	L.U.P. # 022-019	new home
Farrard	7735 Chase lake rd.	L.U.P. # 023-019	addition to home
Cedar Brooke homes	lot #49	L.U.P. # 024-019	new home att. garage
Cedar Brooke homes	lot # 28/51	L.U.P. # 025	new home att. garage

Conway Township
Check Detail
June 5 through July 3, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
EFT	06/27/2019	DTE Energy	001.001 · Chase - General Fund	
	06/27/2019		265.920 · Utilities	-194.97
				-194.97
10870	06/05/2019	Applied Imaging	001.001 · Chase - General Fund	
1348702	06/03/2019		265.930 · Equipment Maintenance	-57.17
				-57.17
10871	06/05/2019	Diana Lowe	001.001 · Chase - General Fund	
	06/04/2019		102.970 · Mileage	-24.82
				-24.82
10872	06/05/2019	Great Lakes Outdoor Solutions	001.001 · Chase - General Fund	
270	06/03/2019		265.801 · Lawn Mowing	-375.00
				-375.00
10873	06/05/2019	NetSmart Plus	001.001 · Chase - General Fund	
1347280	05/30/2019		265.859 · Internet & Phones	-1,175.63
				-1,175.63
10874	06/11/2019	Alchin's Disposal, Inc.	001.001 · Chase - General Fund	
95000500	05/24/2019		265.935 · Building Maintenance	-45.00
				-45.00
10876	06/11/2019	Great Lakes Outdoor Solutions	001.001 · Chase - General Fund	
276	06/11/2019		265.802 · Landscaping	-1,200.00
				-1,200.00
10877	06/25/2019	Econo Print	001.001 · Chase - General Fund	
64158	06/25/2019		102.900 · Printing & Publishing	-795.42
				-795.42
10878	06/27/2019	Alchin's Disposal, Inc.	001.001 · Chase - General Fund	
96005672	06/24/2019		265.935 · Building Maintenance	-45.00
				-45.00

Conway Township

Check Detail

June 5 through July 3, 2019

10879	06/27/2019	Briggs Mechanical Inc	001.001 · Chase - General Fund	
19814	05/28/2019		265.935 · Building Maintenance	-426.00
				<hr/> -426.00
10880	07/02/2019	VOID	001.001 · Chase - General Fund	
				0.00
10881	06/27/2019	Elizabeth Whitt	001.001 · Chase - General Fund	
June	06/27/2019		102.970 · Mileage	-176.90
			215.969 · Seminars & Workshops	-768.15
				<hr/> -945.05
10882	07/02/2019	Applied Imaging	001.001 · Chase - General Fund	
1364777	07/01/2019		265.930 · Equipment Maintenance	-57.17
				<hr/> -57.17
10883	07/02/2019	Cardmember Service	001.001 · Chase - General Fund	
525-624	06/24/2019		265.859 · Internet & Phones	-376.80
			215.969 · Seminars & Workshops	-138.74
			102.726 · Supplies	-25.71
				<hr/> -541.25
10884	07/02/2019	Econo Print	001.001 · Chase - General Fund	
64158b	06/25/2019		102.900 · Printing & Publishing	-534.36
				<hr/> -534.36
10885	07/02/2019	Great Lakes Outdoor Solutions	001.001 · Chase - General Fund	
283	06/28/2019		265.801 · Lawn Mowing	-300.00
				<hr/> -300.00
10886	07/02/2019	NetSmart Plus	001.001 · Chase - General Fund	
1364656	06/28/2019		265.859 · Internet & Phones	-1,175.63
				<hr/> -1,175.63
10887	07/02/2019	Surf Air Wireless	001.001 · Chase - General Fund	
203673	07/01/2019		265.859 · Internet & Phones	-54.95
				<hr/> -54.95

Conway Township
Check Detail
June 5 through July 3, 2019

-54.95

-7,947.42

CONWAY TOWNSHIP

REIMBURSEMENT FORM

(FOR CONWAY TOWNSHIP BOARD MEMBERS ONLY)

Date of Purchase: June 2019 Name: Liz Whitt

Reason for Purchase: _____

Item/s Purchased:

Description:

Amount:

mileage 305 @ .58

\$ 176.90

MAMC Conference lodging

\$ 677.25

Meals

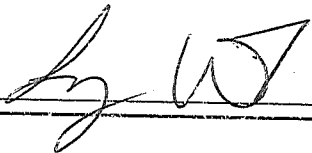
\$ 90.90

Township card was inaccessible / used personal card

Total amount due must not be more than \$250.00 unless pre-approved by Board at a General Meeting.

RECEIPT MUST BE ATTACHED!!!

Total Due \$ 945.05

Signature: 

(Clerks us only)

Date received: 6-27-19

ENT'D JUN 27 2019

Check no: _____

Check Amount: \$ _____

Meeting Date of Board Approval: _____


[illegible]

+ 12

YOUR TRIP TO:

7501 N Owosso Rd, Fowlerville, MI 48836-9747



7 MIN | 3.5 MI 

Est. fuel cost: \$0.37

Trip time based on traffic conditions as of 1:19 PM on June 11, 2019. Current Traffic: Light



Print a full health report of your car with HUM vehicle diagnostics (800) 906-2501



1. Start out going **south** on N Fowlerville Rd toward W Sherwood Rd.

Then 1.05 miles

1.05 total miles



2. Turn **left** onto Chase Lake Rd (Portions unpaved).

Conway Free Methodist Church is on the right.

If you reach Ruger Rdg you've gone about 0.3 miles too far.

Then 2.01 miles

3.05 total miles



3. Turn **left** onto Owosso Rd.

If you reach Chase Lake Ct you've gone about 0.6 miles too far.

Then 0.44 miles

3.50 total miles



4. 7501 N Owosso Rd, Fowlerville, MI 48836-9747, 7501 N OWOSSO RD is on the **left**.

If you reach Pheasant Ridge Dr you've gone about 0.1 miles too far.



Save to My Maps

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

YOUR TRIP TO:

Radisson Plaza Hotel at Kalamazoo Center

1 HR 36 MIN | 97.9 MI

Est. fuel cost: \$7.22

Trip time based on traffic conditions as of 12:20 PM on June 14, 2019. Current Traffic: Light



Print a full health report of your car with HUM vehicle diagnostics (800) 906-2501



1. Start out going north on Spruceview Ln toward Converse Rd.
Then 0.41 miles

0.41 total miles



2. Turn left onto Converse Rd (Portions unpaved).
Then 0.39 miles

0.80 total miles



3. Turn left onto Slow Rd (Portions unpaved).
Then 0.80 miles

1.60 total miles



4. Turn right onto W Grand River Rd.
Then 3.39 miles

4.99 total miles



5. Turn left onto Stockbridge Rd/MI-52.
Stockbridge Rd is 0.5 miles past Webberville Rd.
Then 0.53 miles

5.52 total miles



6. Merge onto I-96 W.
If you reach Noble Rd you've gone about 0.3 miles too far.
Then 25.22 miles

30.74 total miles



7. Merge onto I-69 S via EXIT 97 toward Ft Wayne/Charlotte.
Then 34.62 miles

65.36 total miles



8. Take EXIT 38 toward I-94/Chicago/Detroit.
Then 0.19 miles

65.55 total miles



9. Merge onto I-94 W toward Chicago.
Then 27.55 miles

93.10 total miles



10. Take the I-94 Bus Loop exit, EXIT 81, toward DOWNTOWN Kalamazoo.
Then 0.37 miles

93.46 total miles



11. Stay straight to go onto I-94 Bus W.
Then 2.42 miles

95.88 total miles



12. Turn left onto King Hwy/I-94 Bus W/MI-96.
Then 1.26 miles

97.15 total miles



13. Turn left onto E Michigan Ave/I-94 Bus W/MI-43. Continue to follow I-94 Bus W/MI-43.

97.47 total miles



14. Turn slight left onto E Water St.
E Water St is just past Porter St.
If you are on E Kalamazoo Ave and reach N Plicher St you've gone a little too far.

97.62 total miles



15. Turn left onto N Rose St.
N Rose St is just past N Kalamazoo Mall.

If you reach N Church St you've gone a little too far.

97.89 total miles



16. Take the 1st left onto W Michigan Ave/I-94 Bus E/MI-43.
Andrea's Cafe is on the corner.

If you are on S Rose St and reach W Exchange Pl you've gone a little too far.

97.94 total miles



17. Radisson Plaza Hotel at Kalamazoo Center, 100 W MICHIGAN AVE is on the left.
If you reach S Kalamazoo Mall you've gone a little too far.



Save to My Maps

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.



Elizabeth Whitt
Xx
Fowlerville MI 48836
United States

Room No. : 616
Arrival : 06-16-19
Departure : 06-21-19
Page No. : 1 of 1
Folio No. :
Conf. No. : 47980459
Cashier No. : 7558

INFORMATION INVOICE

Membership No. : GR 6015995087378154
A/R Number :
Group Code : 190617MAMC
Company Name : Michigan Association of Municipal

06-21-19 02:09:26 AM EST

Date	Text	Charges	Credits
06-16-19	Room	129.00	
06-16-19	Accommodation Tax 5%	6.45	
06-17-19	Burdick's Room Charge Room# 616 : CHECK# 109382	28.56	
06-17-19	Room	129.00	
06-17-19	Accommodation Tax 5%	6.45	
06-18-19	Burdick's Room Charge Room# 616 : CHECK# 110120	24.14	
06-18-19	Room	129.00	
06-18-19	Accommodation Tax 5%	6.45	
06-19-19	The Morning Dish Room# 616 : CHECK# 110663	16.78	
06-19-19	Room	129.00	
06-19-19	Accommodation Tax 5%	6.45	
06-20-19	Room	129.00	
06-20-19	Accommodation Tax 5%	6.45	
06-21-19	VISA		746.73
Total		746.73	746.73
Balance			0.00

Radisson Rewards: Members enjoy Member Only Rates, have access to exclusive benefits, and earn towards free nights across Radisson Hotel Group™ portfolio of hotels. Enroll and learn more at the front desk or at radissonhotels.com/rewards.

Thank You For Staying With Us

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature _____

Radisson Plaza Hotel At Kalamazoo Center
100 West Michigan Avenue
Kalamazoo, MI 49007
Telephone: (269) 343-3333 Fax: (269) 381-1560
Email: RHI_KALA@radisson.com

Martini's
832 South Westnedge
Kalamazoo, MI 49008
(269) 388-8883
www.martinispizza.org

****Auto Gratuity Included****

Order# 243480 - 4
Table: 205
Server: Marissa R
Date: 6/19/19, 7:16 PM

Transaction: 30243480
Paid With: VISA xxxx9236
Bill: ELIZABETHA WHITT
Total: \$18.02
Auto Gratuity 20%: \$3.40
Sum Total: \$21.42

Tip: \$ _____

Total: \$ _____

APPROVED

I agree to pay the above total amount
according to card issuer agreement

****Auto Gratuity Included****

Thanks for spending a minute at
Martini's!

Customer Copy

RADISSON PLAZA HOTEL
100 W. Michigan Ave, Kalamazoo Michigan
Tel: (269) 343-3333

*****DUPLICATE*****
OBB-Room Service

Server: Jonathan Date : 6/17/2019
Check : 109382 Time : 5:44:29 PM

OBB-Room Service
616

1 Delivery Fee 5.00
1 CLUB 14.00

SUBTOTAL: 19.00
18% Grat (18.00%): 3.42
TAXES: 1.14

TOTAL: 23.56

Tip: _____

Total: 28.56

Room #: _____

Name: _____

Signature: _____

Cemetery Committee

Meeting Minutes

June 15, 2019

Present: Liz Whitt, Ed Dams, Lauren Adams, Gary Klein, Jeff Klein

The committee met at the Antrim Cemetery at 9:00 a.m. and finished cataloging the graves.

The next meeting is July 20 at 9:00 a.m. at the Coughran Cemetery.

Liz Whitt

Cemetery Committee Chair



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www.chase.com/ink



Customer Service:
1-800-945-2028



Mobile: Download the
Chase Mobile® app today

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
06/06	Payment ThankYou Image Check	
05/25	CMC TELECOM AND INTERNET 231-206-5069 MI	-708.92
06/06	AT&T*BILL PAYMENT 800-331-0500 TX	187.71
06/12	WALMART.COM 800-966-6546 AR	189.09
06/13	Amazon.com*M64FC4542 Amzn.com/bill WA	9.39
06/13	GREAT WOLF TRAV CTY TRAVERSE CITY MI	16.32
	TODD A ANDERSON	138.74
	TRANSACTIONS THIS CYCLE (CARD 8022) \$167.67- INCLUDING PAYMENTS RECEIVED	

2019 Totals Year-to-Date

Total fees charged in 2019	\$0.00
Total interest charged in 2019	\$0.00

Year-to-date totals do not reflect any fee or interest refunds
you may have received.

INTEREST CHARGES

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	28.49%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	28.49%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	28.49%(v)(d)	- 0 -	- 0 -

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

31 Days in Billing Period

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

CONWAY TOWNSHIP HALL RENTAL REPORT

June 22, 2019 from 9:00 a.m. to 5:00 p.m. – Graduation

Steven Redinger

6728 Hayner Rd

June 30, 2019 from 10:00 a.m. to 5:00 p.m. – Baby Shower

Patricia Donal

8300 Allen Road

Recreation Meeting

Date: 5/18/19

Name: KATHryn Heath - village

Name: Tom CLARK CobactaH

Name: Dana D'Isle Hardy

Name: Michael J Stock - Conway

Name: Chris Wanczyk

Name: Cheryl Dixon - Recreation

Name: Wendy Hillier

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

FOWLerville RECREATION

7677 W. Sharpe Road
Fowlerville, Michigan 48836
(517) 223-6481

Minutes from May 8, 2019

Members present: Mike Stock, Laura Eisele, Tom Clapp, Dr. Chris Wanczyk and Katherine Heath

Members absent: Lauri Coe and Wade Spalding

Staff present: Wendy Hillier and Cheryl Dixon

Public present: none

Old Business:

We will be putting Dug Outs up at the Community Park soon

New Business:

None

Current Programs:

- **Travel Soccer-** will end June 2nd
- **In-house Soccer-** will end May 23rd
- **Baseball/softball –** travel teams have started, in-house teams will begin May 28
- **Track-** will begin May 20th
- **Summer Camps-** still taking registrations

Next Meeting:

June 12th

Thank you,
Wendy Hillier

Fowlerville Recreation

7677 W. Sharpe Road
Fowlerville, MI 48836

May 8, 2019 7:00 pm Recreation Meeting Area

Agenda:

1. Members present Tom, Laurie, Katherine, Mike, Chris
Wendy Cheryl
2. Current Program(s)
 - a. Soccer –will end around May 23rd- Fall registrations will begin on May 13th
 - b. Baseball/softball – 5 peewee, 5 minor, GU8 -5, GU10 -3, GU12 -1, GU14 -2, BU10 -3, BU12 -3, BU14 - 1
 - c. Track-starting at the end of the month
 - d. Camps- registration just started
3. Old Business
 - a. Dug Outs at the Park- will go up soon
4. New Business

Next Meeting

June 12th at 7:00 pm at the Recreation Meeting Area

End 7:05 pm

Select by Account Report
Fiscal Year: 2018 to 2019

Account	Description	Resp	FC	YTD Budget	YTD Actual	YTD Encum	Req Res	Rem. Bal	Last Actual
20 181 0000 970 000 0000	RECREATION	REC	M	(\$230,528.00)	(\$109,232.60)	\$0.00	\$0.00	(\$121,295.40)	(\$201,934.31)
20 181 0000 971 000 0000	RECREATION REV-FIRST HALF	REC	M	\$0.00	(\$41,391.78)	\$0.00	\$0.00	\$41,391.78	\$0.00
20 611 5002 000 000 0000	REC REV GF TRF FOR UAAL RETIRE	REC	M	(\$5,748.00)	(\$3,714.00)	\$0.00	\$0.00	(\$2,034.00)	(\$6,804.00)
21 261 3410 000 000 9700	CELL PHONE/REC	REC	M	\$360.00	\$180.00	\$0.00	\$0.00	\$180.00	\$360.00
21 261 3830 000 000 9700	WATER&SEWER/REC	REC	M	\$225.00	\$98.79	\$0.00	\$0.00	\$126.21	\$96.39
21 261 5510 000 000 9700	GAS/450 N HIBBARD/REC	REC	M	\$550.00	\$403.86	\$0.00	\$0.00	\$146.14	\$527.11
21 261 5520 000 000 9700	ELEC/450 N HIBBARD/REC	REC	M	\$525.00	\$584.28	\$0.00	\$0.00	(\$59.28)	\$609.21
21 261 5521 000 000 9700	ELEC/SCHOOL GYMS/REC	REC	M	\$1,000.00	\$237.50	\$0.00	\$0.00	\$762.50	\$237.50
21 261 5990 000 000 9700	FIELD MAINT SUPPL/REC	REC	M	\$2,485.00	\$1,242.50	\$0.00	\$0.00	\$1,242.50	\$1,242.50
21 321 1170 000 000 9700	SAL RECREATION DIR	REC	M	\$46,448.00	\$37,515.66	\$0.00	\$0.00	\$8,932.34	\$45,988.00
21 321 1560 000 000 9700	SAL OTHER STAFF/REC	REC	M	\$33,876.00	\$16,435.85	\$0.00	\$0.00	\$17,440.15	\$23,992.70
21 321 1625 000 000 9700	ASSIST TO DIR/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 1761 000 000 9700	SICK LEAVE PAY/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
21 321 1960 000 000 9710	CUSTODIAL OVT/REC	REC	M	\$2,800.00	\$2,065.79	\$0.00	\$0.00	\$734.21	\$1,872.38
21 321 1962 000 000 9712	SAL FIELD MAINT/REC	REC	M	\$2,040.00	\$1,048.12	\$0.00	\$0.00	\$991.88	\$1,048.12
21 321 2110 000 000 9700	LIFE INSURANCE/REC	REC	M	\$40.00	\$37.50	\$0.00	\$0.00	\$2.50	\$43.80
21 321 2120 000 000 9700	LONG TERM DISABILITY	REC	M	\$85.00	\$187.17	\$0.00	\$0.00	(\$102.17)	\$211.32
21 321 2130 000 000 9700	MESSA HLTH/REC	REC	M	\$17,823.00	\$10,355.22	\$0.00	\$0.00	\$7,467.78	\$15,512.04
21 321 2140 000 000 9700	DENTAL/REC	REC	M	\$1,800.00	\$741.42	\$0.00	\$0.00	\$1,058.58	\$1,402.74
21 321 2150 000 000 9700	VISION/REC	REC	M	\$425.00	\$98.22	\$0.00	\$0.00	\$326.78	\$295.86
21 321 2820 000 000 9700	RETIREMENT/REC	REC	M	\$17,767.00	\$10,695.22	\$0.00	\$0.00	\$7,071.78	\$12,667.88
21 321 2820 000 000 9710	RETIRE CUSTODIAN/REC	REC	M	\$721.00	\$483.93	\$0.00	\$0.00	\$237.07	\$486.81
21 321 2820 000 000 9712	RETIRE FLD MAINT/REC	REC	M	\$526.00	\$270.20	\$0.00	\$0.00	\$255.80	\$270.20
21 321 2829 000 000 9700	UAAL RETIREMENT/REC	REC	M	\$5,748.00	\$5,131.44	\$0.00	\$0.00	\$616.56	\$6,804.19
21 321 2829 000 000 9710	UAAL RETIRE CUSTODIAN/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 2829 000 000 9712	UAAL RETIRE FLD MAINT/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 2830 000 000 9700	FICA/RECREATION	REC	M	\$5,791.00	\$3,496.99	\$0.00	\$0.00	\$2,294.01	\$4,922.68
21 321 2830 000 000 9710	FICA CUSTODIAN/REC	REC	M	\$214.00	\$212.83	\$0.00	\$0.00	\$1.17	\$149.79
21 321 2830 000 000 9712	FICA FLD MAINT/REC	REC	M	\$156.00	\$80.18	\$0.00	\$0.00	\$75.82	\$80.18
21 321 2840 000 000 9700	W/C-REC	REC	M	\$320.00	\$872.94	\$0.00	\$0.00	(\$552.94)	\$230.23
21 321 2840 000 000 9710	W/C CUSTODIAN/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 2840 000 000 9712	W/C FLD MAINT/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 3190 000 000 9700	MISC CONTRACTED/REC	REC	M	\$6,640.00	\$6,100.00	\$1,080.00	\$0.00	(\$540.00)	\$4,131.42
21 321 3192 000 000 9700	C/S ASSIST SUPERV/REC	REC	M	\$23,805.00	\$17,508.08	\$0.00	\$0.00	\$6,296.92	\$20,610.95
21 321 3194 000 000 9700	CONTRACTED OFFICIALS	REC	M	\$9,700.00	\$4,800.00	\$0.00	\$0.00	\$4,900.00	\$9,240.00
21 321 3195 000 000 9700	CONTRD INSTRUCTOR/REC	REC	M	\$1,112.00	\$1,323.40	\$0.00	\$0.00	(\$211.40)	\$1,300.00
21 321 3430 000 000 9700	POSTAGE/REC	REC	M	\$400.00	\$340.01	\$0.00	\$0.00	\$59.99	\$258.48
21 321 3510 000 000 9700	ADVERTISING/REC	REC	M	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
21 321 4120 000 000 9700	EQUIP REPAIR/REC	REC	M	\$700.00	\$955.80	\$0.00	\$0.00	(\$255.80)	\$680.00

Select by Account Report
Fiscal Year: 2018 to 2019

Account	Description	Resp	FC	YTD Budget	YTD Actual	YTD Encum	Req Res	Rem. Bal	Last Actual
21 321 5910 000 000 9700	OFFICE SUPPL/REC	REC	M	\$1,000.00	\$527.74	\$0.00	\$0.00	\$472.26	\$775.93
21 321 5911 000 000 9700	COMPUTER SUPPL/REC	REC	M	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$252.00
21 321 5990 000 000 9700	OTHER SUPPLIES/REC	REC	M	\$11,000.00	\$6,130.60	\$4,829.77	\$0.00	\$39.63	\$9,394.21
21 321 5991 000 000 9700	CONCESSION SUPPL/REC	REC	M	\$6,500.00	\$4,951.98	\$0.00	\$0.00	\$1,548.02	\$5,893.28
21 321 5993 000 000 9700	PROGRAM UNIFORMS/REC	REC	M	\$42,836.00	\$20,096.55	\$25,081.03	\$0.00	(\$2,341.58)	\$43,672.39
21 321 5994 000 000 9700	PROGRAM EQUIP/REC	REC	M	\$21,462.00	\$20,047.47	\$4,328.22	\$0.00	(\$2,913.69)	\$21,343.89
21 321 7410 000 000 9700	DUES & FEES/REC	REC	M	\$14,131.00	\$17,375.00	\$70.00	\$400.00	(\$3,714.00)	\$17,895.00
21 321 7910 000 000 9700	RECREATION REFUNDS	REC	M	\$5,000.00	\$5,105.00	\$295.00	\$240.00	(\$640.00)	\$4,663.75
21 321 8222 000 000 9700	COPY MACH LEASE/REC	REC	M	\$500.00	\$284.98	\$27.69	\$0.00	\$187.33	\$488.46
21 611 8110 000 000 0000	TRF TO GF FOR ADMIN FEE	REC	M	\$5,625.00	\$0.00	\$0.00	\$0.00	\$5,625.00	\$5,123.88
No. of Records = 49				\$56,310.00	\$43,983.84	\$35,711.71	\$640.00	(\$24,025.55)	\$56,236.96

[illegible]

		2017/2018	RECREATION ENROLLMENT SUMMARY							
YEAR	ACTIVITY	CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE	VILLAGL/TWNSP	NON-PARTICIPANT	TOTALS	DOWN/UP
							TOTALS			
		CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE				
2017	SOCCER IN-HOUSE FALL	16	41	13	4	16	90	11	101	26
2017	TRAVEL SOCCER FALL	23	48	26	7	24	128	8	136	-3
2017	CHEERLEADING 2017	12	19	12	2	15	60	5	65	10
2017	GIRLS BASKETBALL	5	6	1	0	2	14	4	18	-4
2017	BOYS BASKETBALL	7	19	7	0	4	37	2	39	-11
2017	TRAVEL BASKETBALL	41	75	35	6	31	188	16	204	17
2017	WRESTLING	4	6	4	0	6	20	2	22	3
2018	VOLLEYBALL	20	26	18	6	13	83	3	86	16
2018	SOCCER IN-HOUSE SPRING	31	65	27	6	25	154	9	163	7
2018	TRAVEL SPRING SOCCER	30	49	25	6	22	132	9	141	12
2018	FOOTBALL	45	37	21	3	16	122	13	135	-30
2018	SOFTBALL	29	50	16	5	16	116	11	127	12
2018	BASEBALL	64	80	35	9	28	216	11	227	-6
2018	TRACK	22	49	23	5	26	125	9	134	34
2018	TENNIS CLINIC	1	1	1	1	2	6	1	7	-28
2018	SOCCER CAMP	7	18	0	0	3	28	1	29	-7
2018	VOLLEYBALL CAMP	7	19	13	2	3	44	7	51	-8
2018	BOYS BASKETBALL CAMP	7	11	1	2	3	24	5	29	29
2018	FOOTBALL CLINIC	8	27	13	2	9	59	6	65	1
2018	GIRLS BASKETBALL CAMP	3	3	4	0	3	13	6	19	-7
2018	BASKETBALL CLINIC	9	39	16	4	7	75	6	81	57
2018	SOFTBALL CLINIC	1	8	1	1	1	12	1	13	13
2018	BASEBALL CLINIC	7	11	5	1	4	28	2	30	-6
	17-18	399	707	317	72	279	1774	148	1922	127
	% OF ENROLLMENTS	22%	40%	18%	4%	16%	100%			
	16-17	369	643	319	82	231	1644	151	1795	-162
	% OF ENROLLMENTS	23%	39%	19%	5%	14%	100%			

Recreation Meeting

Date: 6/12/19

Name: Michael Stah Conway

Name: Tom Clark Cohasset

Name: Donald (Ride) Handy Imp.

Name: Laura Cae FCS

Name: Wendy Hu - office

Name: Cheryl Rn

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

C

FOWLerville RECREATION

7677 W. Sharpe Road
Fowlerville, Michigan 48836
(517) 223-6481

Minutes from June 12, 2019

Members present: Laura Eisele, Tom Clapp, Mike Stock, , Dr. Chris Wanczyk, and Laurie Coe

Members absent: Wade Spalding, Kathryn Heath

Staff present: Wendy Hillier

Public present: none

Old Business:

None

New Business:

Cheryl has taken a new job, and we have posted her position.

Current Programs:

- **Baseball/softball – will end either the end of June or middle of July**
- **Summer Camps- still taking registrations**

Thank you,
Wendy Hillier

Fowlerville Recreation

7677 W. Sharpe Road
Fowlerville, MI 48836

June 12, 2019 7:00 pm Recreation Meeting Area

Agenda:

1. Members present
2. Current Program(s)
 - a. Baseball/softball – 5 peewee, 5 minor, GU8 -5, GU10 -3, GU12 -1, GU14 -2, BU10 -3, BU12 -3, BU14 - 1
 - b. Camps- registration still going on
3. Old Business
4. New Business

Fowlerville
Select by Account Report
Fiscal Year: 2018 to 2019

Rpt 110

Page 1 of 2

Account	Description	Resp	FC	YTD Budget	YTD Actual	YTD Encum	Req Res	Rem. Bal	Last Actual
20 181 0000 970 000 0000	RECREATION	REC	M	(\$230,528.00)	(\$130,953.11)	\$0.00	\$0.00	(\$99,574.89)	(\$201,934.31)
20 181 0000 971 000 0000	RECREATION REV-FIRST HALF	REC	M	\$0.00	(\$41,391.78)	\$0.00	\$0.00	\$41,391.78	\$0.00
20 611 5002 000 000 0000	REC REV/GF TRF FOR UAAL RETIRE	REC	M	(\$5,748.00)	(\$3,714.00)	\$0.00	\$0.00	(\$2,034.00)	(\$6,804.00)
21 261 3410 000 000 9700	CELL PHONE/REC	REC	M	\$360.00	\$180.00	\$0.00	\$0.00	\$180.00	\$360.00
21 261 3830 000 000 9700	WATER&SEWER/REC	REC	M	\$225.00	\$98.79	\$0.00	\$0.00	\$126.21	\$96.39
21 261 5510 000 000 9700	GAS/450 N HIBBARD/REC	REC	M	\$550.00	\$419.51	\$0.00	\$0.00	\$130.49	\$527.11
21 261 5520 000 000 9700	ELEC/450 N HIBBARD/REC	REC	M	\$525.00	\$638.87	\$0.00	\$0.00	(\$113.87)	\$609.21
21 261 5521 000 000 9700	ELEC/SCHOOL GYMS/REC	REC	M	\$1,000.00	\$237.50	\$0.00	\$0.00	\$762.50	\$237.50
21 261 5990 000 000 9700	FIELD MAINT SUPPL/REC	REC	M	\$2,485.00	\$1,242.50	\$0.00	\$0.00	\$1,242.50	\$1,242.50
21 321 1170 000 000 9700	SAL RECREATION DIR	REC	M	\$46,448.00	\$42,875.04	\$0.00	\$0.00	\$3,572.96	\$45,988.00
21 321 1560 000 000 9700	SAL OTHER STAFF/REC	REC	M	\$33,876.00	\$18,440.85	\$0.00	\$0.00	\$15,435.15	\$23,992.70
21 321 1625 000 000 9700	ASSIST TO DIR/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 1761 000 000 9700	SICK LEAVE PAY/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
21 321 1960 000 000 9710	CUSTODIAL OVT/REC	REC	M	\$2,800.00	\$2,065.79	\$0.00	\$0.00	\$734.21	\$1,872.38
21 321 1962 000 000 9712	SAL FIELD MAINT/REC	REC	M	\$2,040.00	\$1,048.12	\$0.00	\$0.00	\$991.88	\$1,048.12
21 321 2110 000 000 9700	LIFE INSURANCE/REC	REC	M	\$40.00	\$37.50	\$0.00	\$0.00	\$2.50	\$43.80
21 321 2120 000 000 9700	LONG TERM DISABILITY	REC	M	\$85.00	\$187.17	\$0.00	\$0.00	(\$102.17)	\$211.32
21 321 2130 000 000 9700	MESSA HLTH/REC	REC	M	\$17,823.00	\$10,355.22	\$0.00	\$0.00	\$7,467.78	\$15,512.04
21 321 2140 000 000 9700	DENTAL/REC	REC	M	\$1,800.00	\$741.42	\$0.00	\$0.00	\$1,058.58	\$1,402.74
21 321 2150 000 000 9700	VISION/REC	REC	M	\$425.00	\$98.22	\$0.00	\$0.00	\$326.78	\$295.86
21 321 2820 000 000 9700	RETIREMENT/REC	REC	M	\$17,767.00	\$12,125.35	\$0.00	\$0.00	\$5,641.65	\$12,667.88
21 321 2820 000 000 9710	RETIRE CUSTODIAN/REC	REC	M	\$721.00	\$483.93	\$0.00	\$0.00	\$237.07	\$486.81
21 321 2820 000 000 9712	RETIRE FLD MAINT/REC	REC	M	\$526.00	\$270.20	\$0.00	\$0.00	\$255.80	\$270.20
21 321 2829 000 000 9700	UAAL RETIREMENT/REC	REC	M	\$5,748.00	\$6,669.58	\$0.00	\$0.00	(\$921.58)	\$6,804.19
21 321 2829 000 000 9710	UAAL RETIRE CUSTODIAN/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 2829 000 000 9712	UAAL RETIRE FLD MAINT/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 2830 000 000 9700	FICA/RECREATION	REC	M	\$5,791.00	\$3,997.38	\$0.00	\$0.00	\$1,793.62	\$4,922.68
21 321 2830 000 000 9710	FICA CUSTODIAN/REC	REC	M	\$214.00	\$212.83	\$0.00	\$0.00	\$1.17	\$149.79
21 321 2830 000 000 9712	FICA FLD MAINT/REC	REC	M	\$156.00	\$80.18	\$0.00	\$0.00	\$75.82	\$80.18
21 321 2840 000 000 9700	W/C-REC	REC	M	\$320.00	\$1,035.82	\$0.00	\$0.00	(\$715.82)	\$230.23
21 321 2840 000 000 9710	W/C CUSTODIAN/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 2840 000 000 9712	W/C FLD MAINT/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 3190 000 000 9700	MISC CONTRACTED/REC	REC	M	\$6,640.00	\$7,120.00	\$60.00	\$0.00	(\$540.00)	\$4,131.42
21 321 3192 000 000 9700	C/S ASSIST SUPERV/REC	REC	M	\$23,805.00	\$18,893.84	\$0.00	\$0.00	\$4,911.16	\$20,610.95
21 321 3194 000 000 9700	CONTRACTED OFFICIALS	REC	M	\$9,700.00	\$4,800.00	\$0.00	\$0.00	\$4,900.00	\$9,240.00
21 321 3195 000 000 9700	CONTR'D INSTRUCTOR/REC	REC	M	\$1,112.00	\$1,967.40	\$0.00	\$0.00	(\$855.40)	\$1,300.00
21 321 3430 000 000 9700	POSTAGE/REC	REC	M	\$400.00	\$348.01	\$0.00	\$0.00	\$51.99	\$258.48
21 321 3510 000 000 9700	ADVERTISING/REC	REC	M	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
21 321 4120 000 000 9700	EQUIP REPAIR/REC	REC	M	\$700.00	\$955.80	\$0.00	\$0.00	(\$255.80)	\$680.00

Fowlerville
Select by Account Report
Fiscal Year: 2018 to 2019

Account	Description	Resp	FC	YTD Budget	YTD Actual	YTD Encum	Req Res	Rem. Bal	Last Actual
21 321 5910 000 000 9700	OFFICE SUPPL/REC	REC	M	\$1,000.00	\$527.74	\$0.00	\$0.00	\$472.26	\$775.93
21 321 5911 000 000 9700	COMPUTER SUPPL/REC	REC	M	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$252.00
21 321 5990 000 000 9700	OTHER SUPPLIES/REC	REC	M	\$11,000.00	\$6,130.60	\$4,829.77	\$0.00	\$39.63	\$9,394.21
21 321 5991 000 000 9700	CONCESSION SUPPL/REC	REC	M	\$6,500.00	\$4,951.98	\$0.00	\$0.00	\$1,548.02	\$5,893.28
21 321 5993 000 000 9700	PROGRAM UNIFORMS/REC	REC	M	\$42,836.00	\$31,104.13	\$10,591.40	\$0.00	\$1,140.47	\$43,672.39
21 321 5994 000 000 9700	PROGRAM EQUIP/REC	REC	M	\$21,462.00	\$20,047.47	\$328.22	\$0.00	\$1,086.31	\$21,343.89
21 321 7410 000 000 9700	DUES & FEES/REC	REC	M	\$14,131.00	\$18,195.00	\$70.00	\$0.00	(\$4,134.00)	\$17,895.00
21 321 7910 000 000 9700	RECREATION REFUNDS	REC	M	\$5,000.00	\$5,705.00	\$160.00	\$0.00	(\$865.00)	\$4,663.75
21 321 8222 000 000 9700	COPY MACH LEASE/REC	REC	M	\$500.00	\$298.83	\$13.84	\$0.00	\$187.33	\$488.46
21 611 8110 000 000 0000	TRF TO GF FOR ADMIN FEE	REC	M	\$5,625.00	\$0.00	\$0.00	\$0.00	\$5,625.00	\$5,123.88
No. of Records = 49				\$56,310.00	\$48,828.68	\$16,053.23	\$0.00	(\$8,571.91)	\$56,236.96

6/12/2019 4:56PM

Fowlerville
Account Detail Report
Summary
Trans Date After 4/1/2019

Rpt 255

Page 1 of 1

ST	Trans #	Date	Posted	Description	Vendor	Vendor Name	PO #	Inv #	Check #	Amount
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20-181-0000-970-000-0000 RECREATION

YTD Actual (\$130,953.11)

YTD Bud. (\$230,528.00)

YTD Enc.

\$0.00

ER	030499	4/12/2019	5/10/2019	REC REV/PAYMENTECH						\$ (952.23) ✓
ER	030500	4/12/2019	5/13/2019	REC REVENUE/PAYSCHOOLS						\$ (729.97) ✓
ER	030502	4/17/2019	5/13/2019	REC REVENUE/SOCCER						\$ (100.00) ✓
ER	030505	4/18/2019	5/13/2019	REC REV-CHEER						\$ (2,253.75) ✓
ER	030505	4/18/2019	5/13/2019	REC REV-TRACK						\$ (2,187.50) ✓
ER	030522	4/18/2019	6/7/2019	REC REVENUE/PAYMENTECH						\$ (448.50) ✓
ER	030524	4/18/2019	6/7/2019	REC REVENUE/PAYSCHOOLS						\$ (414.73) ✓
ER	030508	4/22/2019	5/13/2019	REC REVENUE-BASEBALL						\$ (2,775.00) ✓
ER	030526	4/30/2019	6/7/2019	REC REVENUE/PAYMENTECH						\$ (310.51) ✓
ER	030527	4/30/2019	6/7/2019	REC REVENUE/PAYSCHOOL						\$ (1,289.82) ✓
ER	030529	5/10/2019	6/12/2019	REC REV/PAYMENTECH						\$ (214.45) ✓
ER	030530	5/10/2019	6/12/2019	REC REVENUE						\$ (2,024.50) ✓
ER	030532	5/17/2019	6/12/2019	REC REVENUE						\$ (568.00) ✓
ER	030532	5/17/2019	6/12/2019	REC REVENUE						\$ (2,212.00) ✓
ER	030532	5/17/2019	6/12/2019	REC REVENUE						\$ (1,595.00) ✓
ER	030533	5/29/2019	6/12/2019	REC REVENUE						\$ (3,007.50) ✓
ER	030531	5/30/2019	6/12/2019	REC REVENUE/PAYMENTECH						\$ (637.05) ✓

Number of records: 17

20-181-0000-970-000-0000 Total

(\$21,720.51)

Total Number of records: 17

Report Total

(\$21,720.51)

[illegible]

YEAR	ACTIVITY	2017/2018	RECREATION	ENROLLMENT	SUMMARY		NON-PARTICIPANT	TOTALS	DOWN/UP
		CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE	VILLAGE/LTWN	SP	
							TOTALS		
2017	SOCCER IN-HOUSE FALL	16	41	13	4	16	90	11	101
2017	TRAVEL SOCCER FALL	23	48	26	7	24	128	8	136
2017	CHEERLEADING 2017	12	19	12	2	15	60	5	65
2017	GIRLS BASKETBALL	5	6	1	0	2	14	4	18
2017	BOYS BASKETBALL	7	19	7	0	4	37	2	39
2017	TRAVEL BASKETBALL	41	75	35	6	31	188	16	204
2017	WRESTLING	4	6	4	0	6	20	2	22
2018	VOLLEYBALL	20	26	18	6	13	83	3	86
2018	SOCCER IN-HOUSE SPRING	31	65	27	6	25	154	9	163
2018	TRAVEL SPRING SOCCER	30	49	25	6	22	132	9	141
2018	FOOTBALL	45	37	21	3	16	122	13	135
2018	SOFTBALL	29	50	16	5	16	116	11	127
2018	BASEBALL	64	80	35	9	28	216	11	227
2018	TRACK	22	49	23	5	26	125	9	134
2018	TENNIS CLINIC	1	1	1	1	2	6	1	7
2018	SOCCER CAMP	7	18	0	0	3	28	1	29
2018	VOLLEYBALL CAMP	7	19	13	2	3	44	7	51
2018	BOYS BASKETBALL CAMP	7	11	1	2	3	24	5	29
2018	FOOTBALL CLINIC	8	27	13	2	9	59	6	65
2018	GIRLS BASKETBALL CAMP	3	3	4	0	3	13	6	19
2018	BASKETBALL CLINIC	9	39	16	4	7	75	6	81
2018	SOFTBALL CLINIC	1	8	1	1	1	12	1	13
2018	BASEBALL CLINIC	7	11	5	1	4	28	2	30
	17-18	399	707	317	72	279	1774	148	1922
	% OF ENROLLMENTS	22%	40%	18%	4%	16%	100%		
	16-17	369	643	319	82	231	1644	151	1795
	% OF ENROLLMENTS	23%	39%	19%	5%	14%	100%		

EXPENSES TO THE VILLAGE AND TOWNSHIPS
JULY 1, 2018 THROUGH MAY 31, 2019

EXPENSES:	\$ 224,887.57
REVENUES:	\$ 176,058.89
TOTAL DUE:	\$ 48,828.68

Conway Township	\$10,254.02
21% X \$48,828.68	

Handy Township	\$20,019.76
41% X \$48,828.68	

Iosco Township	\$ 9,277.45
19% X \$48,828.68	

Cohoctah Township	\$ 1,953.15
4%X \$48,828.68	

Village of Fowlerville	\$ 7,324.30
15% X \$48,828.68	

TOTAL	\$48,828.68
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THIS IS NOT A BILL

CONWAY TOWNSHIP

Policy No. 16

Records Retention

I. PURPOSE

To adopt General Schedule #10 as the Township's Record Retention Schedule.

II. INFORMATION

The Township currently does not have an adopted Records Retention/Destruction Schedule.

General Schedule #10 was approved by the Michigan State Administrative Board in 1997 and most recently updated in 2014.

The Township has been following the guidelines in the Records Retention Schedule #10 for purging and destroying records.

General Schedule # 10

Michigan Township

Record Retention



RECEIVED

JUN 20 1997

STATE ARCHIVES

MCL 399.5

APPROVED

JUL 01 1997

MICHIGAN STATE
ADMINISTRATIVE BOARD

Adopted: July 1997

Michigan Compiled Law 399.5 provides that "a record that is required to be kept by a public officer in the discharge of duties imposed by law, that is required to be filed in a public office, or that is a memorial of a transaction of a public officer made in the discharge of a duty, is the property of this state and shall not be disposed of, mutilated or destroyed except as provided by law." To the extent the Historical Commission and State Administrative Board approve the attached schedule, further consent to disposal after the expiration of the retention period will not be necessary from the state.

The schedule for disposal contains minimum periods for the retention of the listed documents. Local situations may exist which require retention beyond the periods listed, and certainly nothing prevents a township from retaining an item for a much longer period than the time limits contained in the general schedule. Potential litigation may necessitate longer retention periods in some circumstances. Document interpretation can be enhanced by notes and correspondence involving the document. With the foregoing in mind, a township should be circumspect and cautious about destroying any of its public records even though permitted under the attached schedule.

The schedule may not include every single document that a township may have in its possession. Permission to destroy documents not listed must be obtained from the State Archives and the State Administrative Board before disposal.

If you wish to dispose of any records **sooner** than is provided for in the schedule, you will need to submit your township-specific schedule to local legal counsel for recommendation, and to the State Archives and State Administrative Board for final approval.

Michigan Townships Association
Approved: July 1997

CERTIFIED RETENTION AND DISPOSAL SCHEDULE

State Archives
Michigan Historical Center
Michigan Department of State
Lansing, MI 48918-1837

TO: State Archives/Michigan Historical Center
State Administrative Board

FROM: Michigan Townships Association

DATE PREPARED: June 11, 1997

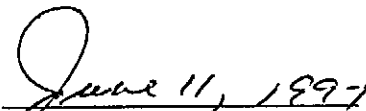
The records scheduled for destruction as they reach the age specified herein are certified to be no longer required for the effective operation of the agency; to have no further legal, administrative, or fiscal value to the agency; and are no longer required to protect the rights of the individual or the public. Legal counsel has advised the agency as to legal value.

Directing Authority

My signature attests that I have read and understand the above statement.



John M. La Rose
Executive Director


Date

GENERAL SCHEDULE NO. 10 (LOCAL OFFICES)

TOWNSHIPS

This schedule provides for the disposition of most records created and/or maintained in township offices. The public official concerned may destroy or transfer these records upon the expiration of the retention periods assigned without submitting a list as required by Michigan Compiled Law (MCL) 399.5. However, any record not contained on this list or not having a statutory retention period may not be disposed of without submitting a list as required by MCL 399.5, or securing an amendment to this schedule.

Approved:

APPROVED

State Administrative Board

7-1-97
Date

Sandra S. Clark
Michigan Historical Center
Michigan Department of State

7/9/97
Date

General Schedule #10 – Michigan Townships

RECORD TITLE	DESCRIPTION	RETENTION PERIOD	MCL (if applicable)
<i>The records scheduled for destruction as they reach the age specified herein are certified to be no longer required for the effective operation of the agency; to have no further legal, administrative, or fiscal value to the agency, and are no longer required to protect the rights of the individual or the public. Legal counsel has advised the agency as to legal value.</i>			
<i>Accounting Department has been replaced by <u>General Schedule #31--Local Government Financial Records</u></i>			
<i>Building Department</i>			
Aerial Photos		Permanent	
Application for Construction		Life of structure plus 7 years	600.5807(8)
Architectural Plans		Permanent	
Building Plans, commercial		Permanent	
Building Plans, non-commercial		Life of structure plus 7 years	
Certificate of Occupancy		Life of structure plus 7 years	
Licensing Certificates of Inspectors or Contractors		Permanent	
Master Plan		Permanent	
Permits and Construction Applications		Life of structure plus 7 years	
Reports (inspector)		Life of structure plus 7 years	

(Approved 7/1/1997, updated 2009, 2014)

General Schedule #10 – Michigan Townships

Site Plans		Permanent	
<i>Cemetery Department has been replaced by <u>General Schedule #32--Local Government Parks and Recreation Departments</u></i>			
<i>Clerk's Office has been replaced by <u>General Schedule #25--Township Clerks</u></i>			
<i>Elections Department has been replaced by <u>General Schedule #23--Elections Records</u></i>			
<i>Fire Department has been replaced by <u>General Schedule #18--Local Fire and Ambulance Departments</u></i>			
<i>Human Resources/Personnel has been replaced by <u>General Schedule #26--Local Government Human Resources</u></i>			
<i>Ordinance Enforcement</i>			
Complaints (general)	Written	7 years	600.5807(8)
Court Cases (closed)	Includes repeat offenders record.	7 years	600.5807(8)
Court Cases (open)	Cases pending in court.	7 years after resolution	600.5807(8)
Ordinances		Permanent	41.185

(Approved 7/1/1997, updated 2009, 2014)

General Schedule #10 – Michigan Townships

<i>Parks & Recreation has been replaced by <u>General Schedule #32--Local Government Parks and Recreation Departments</u></i>			
<i>Planning/Zoning</i>			
Permits	Applications for variances, supporting documents	Permanent	
Rezoning Applications		10 years	
Site Plans		Permanent	
Subdivision Plans		Permanent	
Zoning Amendment Files		Permanent	125.279
Zoning Board and ZBA minutes		Permanent	41.185; 125.281
Zoning Maps		Permanent	
Zoning Ordinances		Permanent	41.185
<i>Police Department has been replaced by <u>General Schedule #11--Local Law Enforcement Agencies</u></i>			
<i>Public Works Department</i>			
Agreements - construction		Completion plus 7 years	600.5807(8)
Agreements - water and sewer franchise		Permanent	

(Approved 7/1/1997, updated 2009, 2014)

General Schedule #10 – Michigan Townships

Agreements - water and sewer hookup		Permanent	
Arrears Report		5 years	123.162
Claims Record		Permanent	
Complaint Forms		4 years after complaint	600.5805(8)
Compliance Orders		Permanent	
Cross Connection Reports	Safe Drinking Water Act Compliance	10 years	Safe Drinking Water Act
Debt Service Report		5 years	
Easement Forms		Permanent	
Hydrant Permits		4 years	600.5805(9)
Maintenance Log	Equipment repairs	Life of equipment plus 7 years	600.5807(8)
Material Safety Data Sheets		4 years from report or from subsequent changes	
Meter Replacement File		Until replaced plus 4 years	600.5805(9)
MISS DIG Reports		Permanent	
Policies - Administrative		Permanent	
Pumpage Reports	MDCH reports required	10 years	
Safety Training Reports		Permanent	14.32

(Approved 7/1/1997, updated 2009, 2014)

General Schedule #10 – Michigan Townships

Sewer Inspection Files		Permanent	
Sewer Violations		7 years	600.5813
Specifications for Sewer Projects		Permanent	
Tap & Meter Cards		Permanent	
Tap Reports		7 years	
Vehicle Repair Log		Ownership plus 7 years	600.5807(8)
Water Service Control File		Permanent	
<i>Supervisor/Assessing Department</i>			
Assessment Increase Notices		3 years	211.24c
Assessment Roll	Real and personal. If 19th century assessment rolls, contact Michigan Historical Center.	7 years after certified	
Assessment Roll	Special assessment	3 years after payment in full	211.67a; 554.709
Field Sheets/ "Property Cards"	Record cards	Permanent	
Forms (various assessment)	Assessed values, tax levy and tax spreads ("L" forms for State Tax Commission)	7 years	
Hardship Exemption Policies		Permanent	
Homestead Affidavits		3 years after termination	
I F E Certificates (IFT's)		3 years after expiration and payment	

(Approved 7/1/1997, updated 2009, 2014)

General Schedule #10 – Michigan Townships

Land Division Applications		Permanent	
Mylar Subdivision Maps		Permanent	
Personal Property Statements		3 years after payment	211.23
Plat Maps		Permanent	
Real Property Transfer Statements		3 years after new transfer	
Tax Tribunal Appeals Records		7 years after decision of Tribunal or court	
<i>Treasurer's Department has been replaced by <u>General Schedule #29--Township Treasurers</u></i>			



Conway Township
Business Technology Review

June 25, 2019

Applied Imaging NetSmart
5555 Glenwood Hills Pkwy
Grand Rapids, MI

Overall Score

99

Desktops

Metric	Score
Endpoint Protection	100
Patches	N/A
Warranty	20

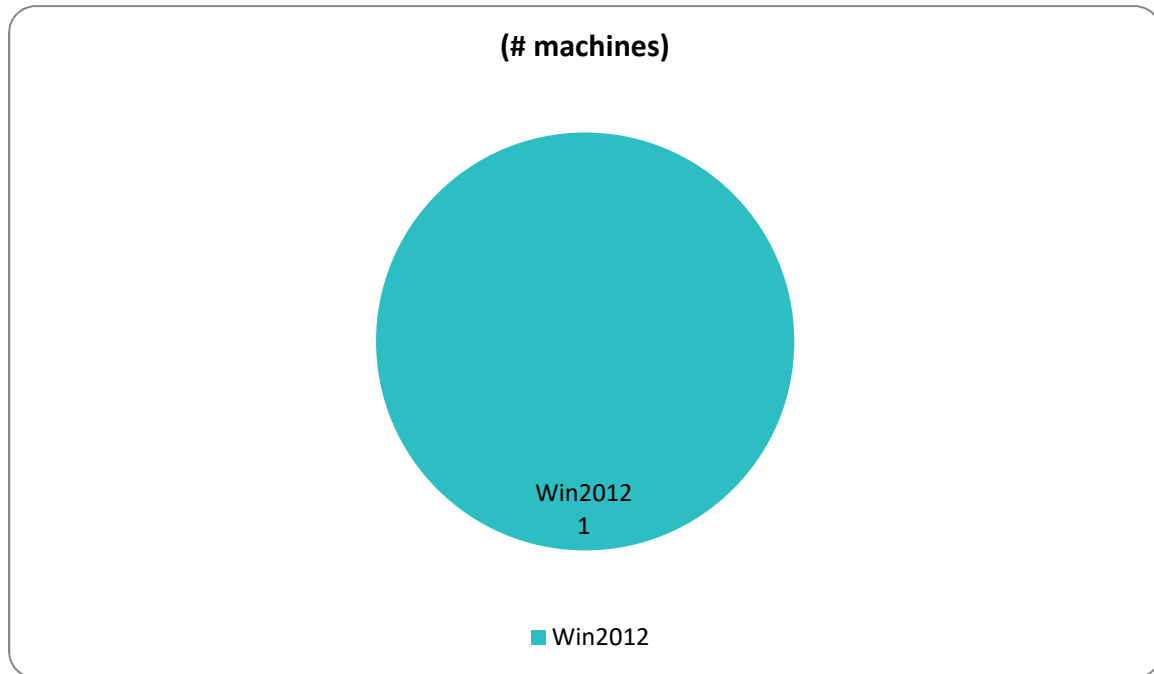
Servers

Metric	Score
Endpoint Protection	100
Availability	100
Patches	N/A
Warranty	100

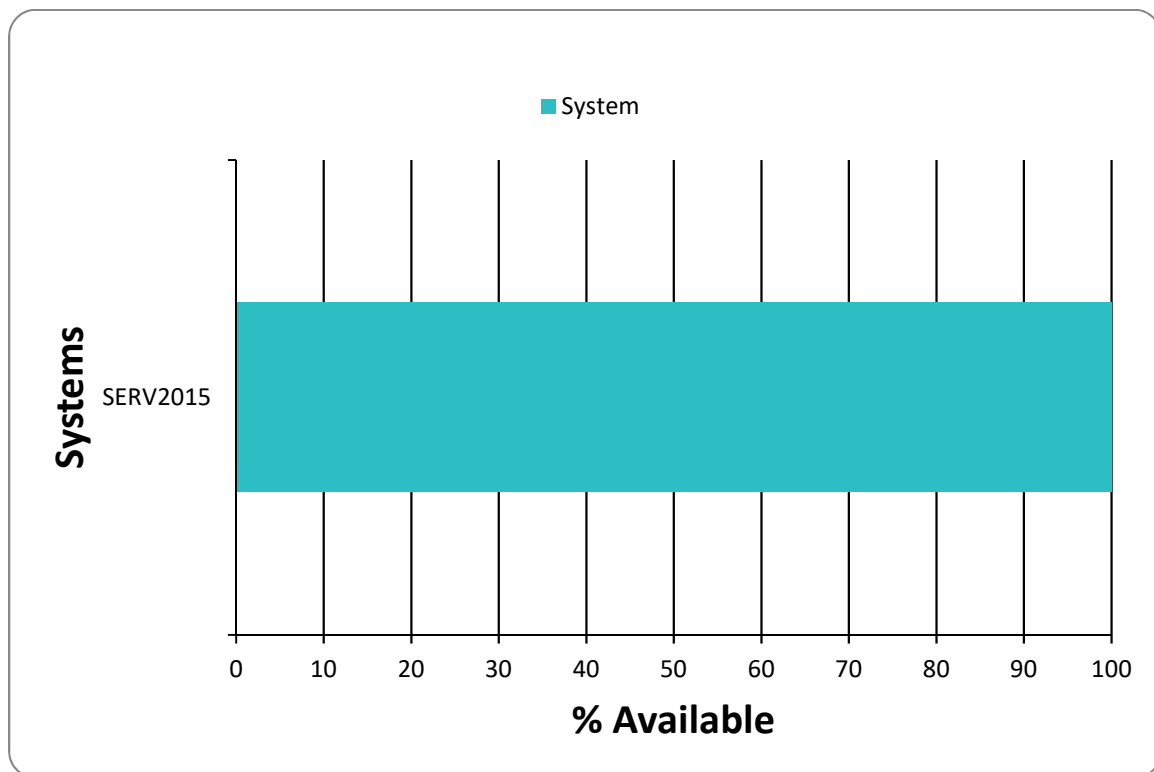
Site Summary

- System Management
 - 1 Server(s)
 - 10 Desktop(s)
 - 0 Mobile Device(s)
 - 0 Other Managed Device(s)
- 0 Microsoft Windows security patches installed
- 0 Microsoft Windows security patches are under review
- 0 Third Party patches installed
- 10 of 11 machines are up-to-date on endpoint protection definitions
- 9 Desktop(s) protected with Webroot
- 1 Server(s) protected with Webroot

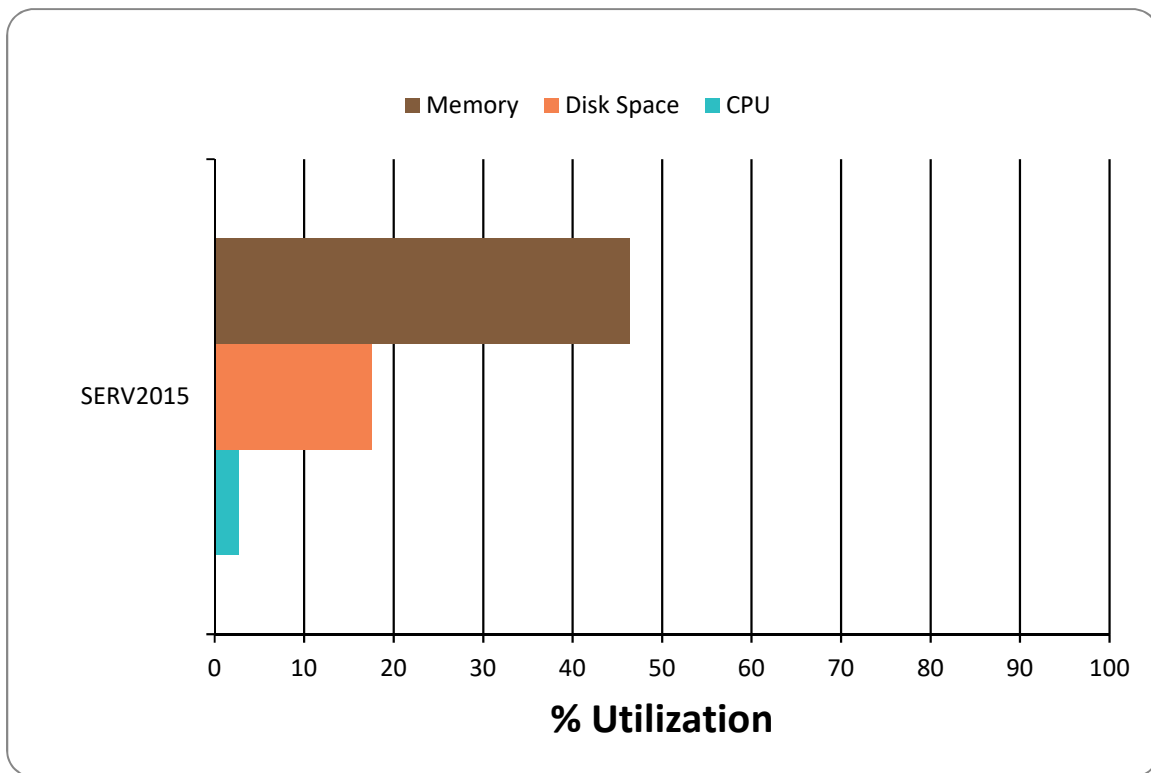
Server Operating Systems: Number of Machines



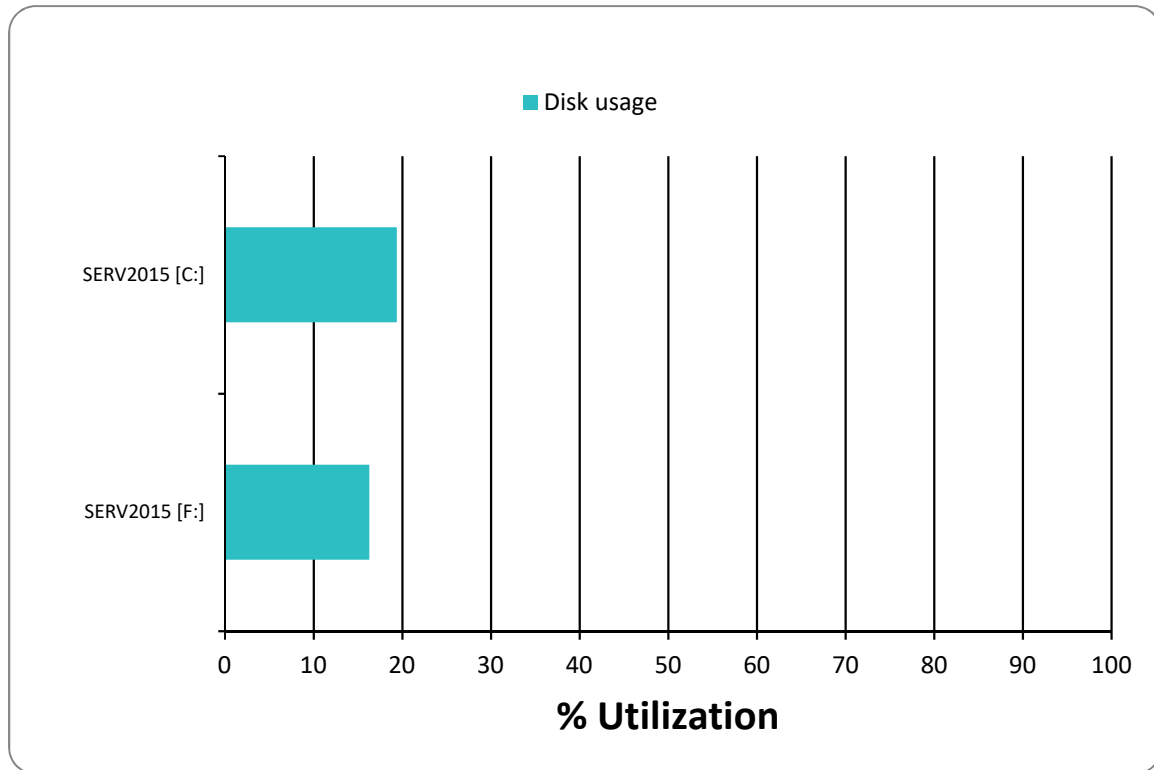
Server Availability: Monthly Averages



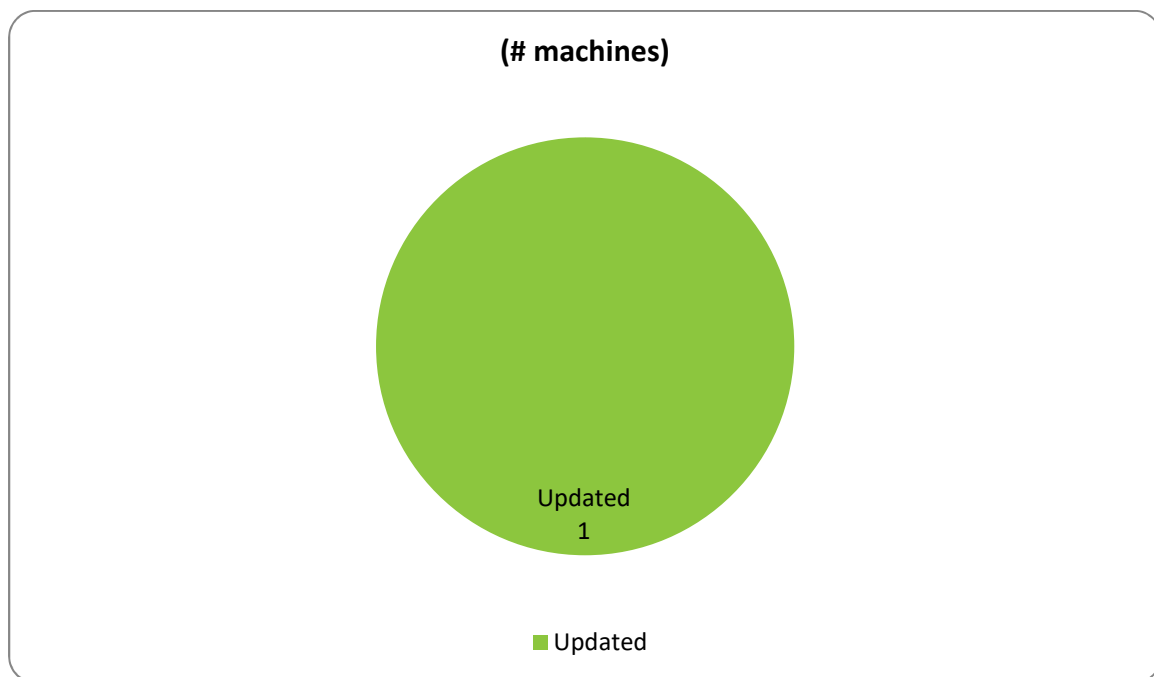
Server Utilization: Per Server



Server Utilization: Disk Space Per Volume



Server Endpoint Protection Definitions: Monthly Status

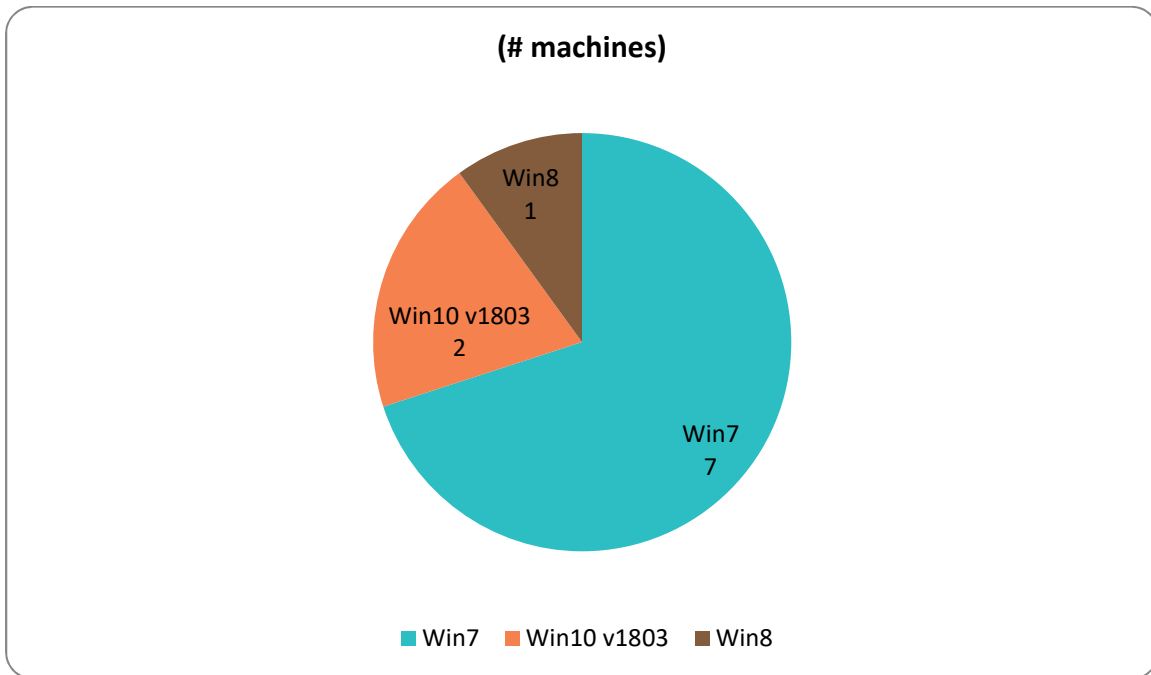




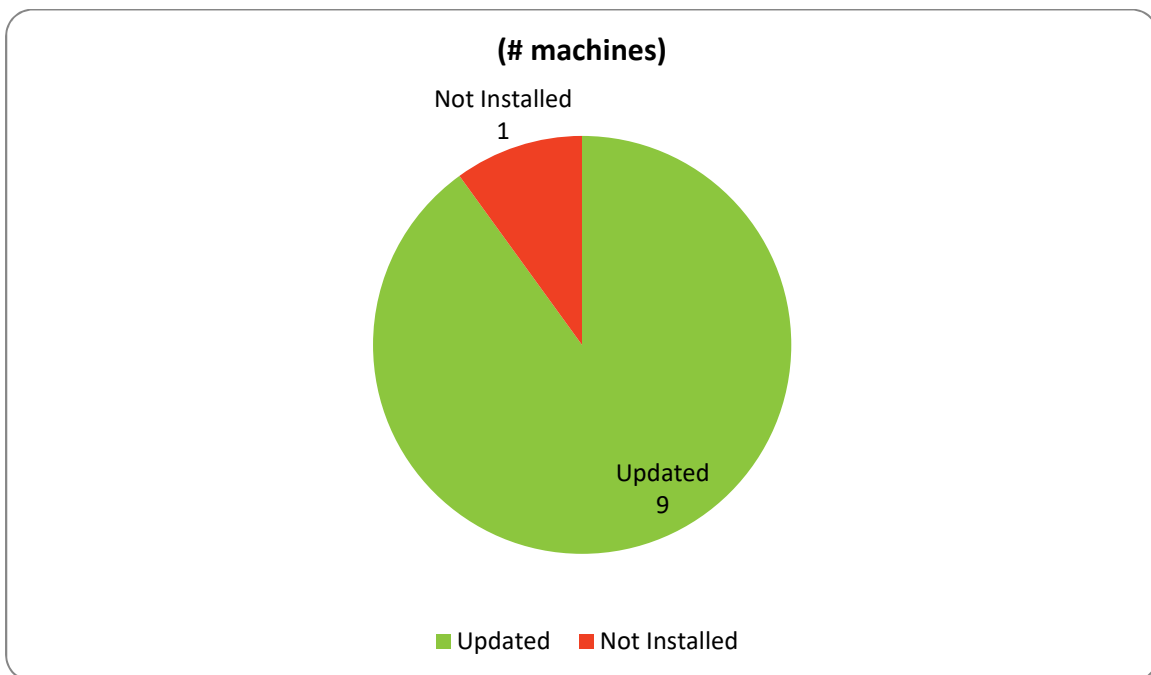
Server: Threats Removed (Beta)

System Name	Friendly Name	IP Address	Total	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
SERV2015	SERV2015	192.168.0.7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Desktop Operating Systems: Number of Machines



Desktop Endpoint Protection Definitions: Monthly Status



Desktop: Threats Removed (Beta)

System Name	Friendly Name	IP Address	Total	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
CT-PC11	Diana	192.168.0.182	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CT-PC2A	Todd Anderson - Debra	192.168.0.19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CT-PC4A	Stage Room	192.168.2.135	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CT-PC8	Todd Thomas	192.168.0.197	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CT-PC9	Reception	192.168.0.184	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CT15-PC5	Debra	192.168.0.167	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CT15-PC6	Karen	192.168.0.170	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CT15-PC7	Liz	192.168.0.165	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CT18-PC12	Mike Rife	192.168.0.209	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Desktop Warranty: Expired / Expiring

Resource Name	Ship Date	Service Tag	Provider	Description	Expiry Date	Warranty Status
CT-PC9	1900-01-01	MXL036119S	Base Warranty		2013-10-08	Expired
CT-PC8	1900-01-01	MXL11519QD	Base Warranty		2014-05-10	Expired
CT15-PC5	1900-01-01	2UA51128PF	Base Warranty		2018-04-12	Expired
CT15-PC6	1900-01-01	2UA51128LY	Base Warranty		2018-04-12	Expired
CT-PC10	1900-01-01	MXL2101VH4	Base Warranty		2015-04-02	Expired
CT-PC2A	1900-01-01	MXL3100HT5	Base Warranty		2016-03-31	Expired
CT15-PC7	1900-01-01	2UA51128Q6	Base Warranty		2018-04-12	Expired
CT-PC4A	1900-01-01	MXL4030P3W	Base Warranty		2017-02-07	Expired

Projects:

- Upgrade or replace remaining Windows 7 & Windows 8 workstations
 - Upgrade option – if hardware will support Windows 10 - \$250 per workstation
 - Concerns: Hardware is out of warranty
- Budget \$6,174 for workstation replacements only. Can be Capex or Opex (HaaS) based.

Additional pricing:

- Workstation - \$729 and up
 - Laptop - \$1,659 and up
 - Wireless Mouse & Keyboard - \$45
 - 24" Monitor - \$167
 - Includes 3-year manufacturer support subscription on hardware
 - \$300 labor per new workstation to configure and install computer, connect to network, transfer data from existing computer, and configure Outlook
- Office 365 Product Subscriptions Licenses expire on Friday, July 19, 2019:
 - Office 365 Business Essentials 1 license 5 of 5
 - Account information Company name: Conway Township Domain: conwaytownship.com
Be sure to turn on recurring billing or work with your Partner to automatically renew these subscriptions.

Explanation of Charts

Overall Score

Overall Score	Description
95 – 100	Excellent
90 - 94	Good
80 - 89	Fair
50 – 79	Poor
0 – 49	Failing

Utilization	Score	Description
0-50%	100	Excellent
51-60%	80	Good
61-70%	60	Fair
71-80%	40	Poor
81-90%	20	Consider Upgrade
91-100%	0	Upgrade Needed

Scores for **Overall Score** and **Utilization** are mapped according to the tables above.

- **Overall Score** is calculated as a weighted average of all other scores. Weights are assigned from highest to lowest in the following order: Server Availability, Server Patches, Desktop Patches, Server Disk Utilization, Desktop Endpoint Protection, Server Endpoint Protection, Server CPU Utilization, Server Memory Utilization, Server Warranty, Desktop Warranty, Desktop Disk Space and Desktop Temporary Files.
- **Utilization** scores are calculated as an average of daily values over the month.

The **Availability** score is calculated as an average percentage for the month across all servers.

Disk space score is calculated as a percentage of desktops that have a low disk space issue out of total desktop machines.

Scores for **Endpoint Protection**, **Patches**, and **Warranty** are calculated as a percentage of up to date or active machines out of total machines.

Scores for **Temporary Files** are calculated as a percentage of agents that successfully executed cleanups out of total active agents.

Operating System Distribution

Operating Systems are abbreviated as follows:

- **WinNT:** Microsoft Windows NT
- **WinXP:** Microsoft Windows XP
- **Win2003:** Microsoft Windows 2003
- **Vista:** Microsoft Windows Vista
- **Win2008:** Microsoft Windows 2008
- **Win7:** Microsoft Windows 7
- **Win10:** Microsoft Windows 10

- **Win2011:** Microsoft Windows 2011
- **Win8:** Microsoft Windows 8
- **Mac10.6:** Macintosh OS X 10.6 (Snow Leopard)
- **Mac10.7:** Macintosh OS X 10.7 (Lion)
- **Mac10.8:** Macintosh OS X 10.8 (Mountain Lion)

Microsoft Windows Security Summary

Patch data included in this report only reflects whitelisted Microsoft Windows security patches that have been approved for deployment. This report does not include data for patches of other Microsoft applications, or non-Microsoft patches.

Patches are shown as installed only after they have been deployed and if required, after the machine has been rebooted.

Warranty Summary

Warranty information is currently available for major manufacturers like HP, Dell, Lenovo, IBM, Toshiba, ACER and Apple. Warranty status will reflect "Data not available" for all other manufacturers.

Threats Removed

The counts displayed in the Threats Removed table represent the number of files classified as threats and quarantined each day by Webroot Endpoint Protection.

Definition of Terms

- **Endpoint Protection Definition:** A method used to identify, prevent, and remove viruses. A high number of out of date endpoint protection definitions could mean that your machines are at risk for security breach.
- **Availability:** A measure of how much time your servers were available on the network. A lower percentage indicates that you experienced more downtime.
- **CPU Utilization:** A measure of how hard your machines are working. The higher the percentage, the harder your machine is working.
- **Disk Space / Disk Utilization:** A measure of available storage space on a machine. When usage is high, there is less space for you to store files, and processing efficiency can be negatively affected.
- **Memory Utilization:** A measure of how much memory a machine uses in its operation. The higher the percentage, the harder your machine is working.
- **Patches:** Software designed to fix or update a computer program, such as to fix security vulnerabilities.
- **Temporary Files:** Files used by computer programs during operation. A large amount of temporary files left on a machine can slow down its performance.
- **Warranty:** A manufacturer agreement that covers the cost to repair or replace items if within a specified time period. After the warranty expires on a machine, you are responsible for all costs associated with its repair or replacement.